



Australian Government
Attorney-General's Department

Business Support Unit
 Classification Operations Branch
 Locked Bag 3, HAYMARKET NSW 1240
 Ph: (02) 9289 7100 Fax: (02) 9289 7101
 Email: accounts@classification.gov.au

New Account Setup Request Form

Completed forms should be returned, to the fax number or the email address provided above, for processing.

Business Name			
Postal Address			
			Postcode
Contact Name			
Phone No.			
Fax No.			
Email address			
Registered for GST?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
If Yes, please supply ABN (Tax Number for Foreign Entities)			
AGD COB Internal Use only			
Requesting Officer	Name	Section	Date
Business Manger / Application Manager	<input type="checkbox"/> Approve <input type="checkbox"/> Not Approve		Date
SAO / EO	Name	Date Received	Date Request to CPM
CPM (Name _____)	Date Request to FSAO (attach SAP Request)	Date SAP ID Received (Attach SAP Reply)	Date Confirmation sent to Customer
Account ID	BOSS ID Code		Date New BOSS Account Created
			SAP ID Code