



The Director
Classification Board,
Locked Bag 3, HAYMARKET NSW 1240
Ph: (02) 9289 7100 Fax: (02) 9289 7199
Courier only: Level 5, 23-33 Mary St Surry Hills NSW 2010

(Office use only)
File No:
Due Date:
PPF: Yes / No

Application for Classification of a Film – Other Additional Content Assessor (ACA) Scheme

This form is to be used for an application for classification of a film (other than a film for public exhibition) under section 14 of the *Classification (Publications, Films and Computer Games) Act 1995* (the Act) that is lodged under the ACA scheme.

Please complete each of the steps of this form.

Step One: Classification Database check

Please use the [classification database](#) to determine whether content has been previously classified, either individually or as part of a compilation. This does not apply to advertisements or trailers for this or other films.

Has any content in the film been previously classified? Yes No

Has the film been assessed under the Advertising scheme with a likely classification? Yes No

If **Yes**, indicate relevant classification file numbers, classified times and/or assessment of likely classification on the Classifiable Time Worksheet.

Step Two: Priority

20 working days after receipt by the Board of a valid application (prescribed classification fee applies).

5 working days after receipt by the Board of a valid application (additional fee of \$400.00 applies).

Step Three: Details of the film

Details requested below are listed on the final classification certificate. Please ensure they are accurate.

Final format: DVD VHS Blu-Ray HD-DVD Other: _____

Title: _____

Producer: _____

Director: _____

Production Co: _____

Language: _____

Country of origin: _____

Year of production: _____

The following information is needed to ensure that your material can be viewed and classified.

Will the product be imported in a form which cannot be modified? Yes No

Is there any region coding of the viewing media supplied with the application? Yes No

If you ticked Yes to the previous question, what is the code or codes? _____

Step Four: Duration

You must attach a Classifiable Time Worksheet setting out the elements contained in this application.

Step Five: Applicant Details

Contact Name: _____

Organisation: _____

Post address: _____

email: _____

Telephone: _____ Facsimile: _____

Please provide my classification certificate by: email post fax (select one)

Step Six: Application requirements

I have attached, as required under section 14 of the Act:

- a copy of the film
- the prescribed fee \$ _____
 - please debit fee from balance of my existing classification account
 - charge to this credit card number _____ Expiry date: _____
- Cardholder name: _____ Signature: _____
- details of Exempt material contained in this application.
- an Additional Content Assessor Recommendation Report.

Step Seven: Return of material

Note: Failure to indicate a preferred option will result in your film being automatically treated with the default option of secure destruction.

- Classification Board to destroy this copy of the film 90 days after a classification decision being made or retain for training purposes.
- I have made arrangements with the Classification Board to return the copy of the film, by courier, at my cost within 90 days.

Step Eight: Certification

I submit a copy of the film at my own risk and expense.

I am aware that the application for classification is not valid until I have supplied the Classification Board with a copy of the film, an adequate synopsis of the film, correct duration of all components of the film. I have also supplied a completed Additional Content Assessor Recommendation Report, which satisfies sections 14(4), 14(5) and 14(6) of the Act.

I authorise the Classification Board to debit my, or the company's, account for the full value of the classification fee. I acknowledge that the Classification Board has the right to determine the actual fee for the application, which may be different to that estimated in this application.

I confirm that the information contained in the application form is not false or misleading in any way.

Signed: _____ (by/on behalf of the Applicant) **Date:** _____

Name: _____

Note: The Additional Content Assessor (ACA) Recommendation Report forms part of the application.