

Application for Serial Classification Declaration for a Publication

The Classification Board may declare that the classification granted for a periodical publication (the original issue) applies to some or all future issues for a specified period.

This form is to be used for an application for a serial classification declaration for a periodical publication under section 13 of the *Classification (Publications, Films and Computer Games) Act 1995* (the Act).

In deciding to make a declaration the Classification Board must have regard to the *Classification (Serial Publications) Principles 2005*.

Please complete each of the steps of this form. Each step is explained in further detail in the *Apply for Classification* pages at www.classification.gov.au.

Step One: Classification Database check

For the original issue, you may nominate from the three most recent issues granted a classification decision by the Board. Please use the [classification database](#) and indicate the file number, classification number, classification decision, condition of sale, display or delivery and relevant title.

Is the original issue a previously classified publication? Yes No

<u>File number</u>	<u>Classification number</u>	<u>Classification decision</u>	<u>Conditions (if any)</u>
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Title: _____ Vol: _____ No: _____

If an original issue has not been classified by the Board you will need to submit an issue for classification before applying for a declaration. Please use the **Application for Classification of a Publication** form.

Step Two: Publication Schedule

Please indicate the schedule by which the publication to which this serial classification application applies will be published, e.g. weekly, fortnightly, etc.

Step Three: Applicant Details

Contact Name: _____

Organisation: _____

Post address: _____

email: _____

Telephone: _____ Facsimile: _____

Your certificate will be emailed to the email address you nominate above

Step Four: Requirements

To assist with the matters the Classification Board may take into consideration under the *Classification (Serial Publications) Principles 2005*, I agree to the following:

- Any future issue to be covered by the declaration:
- (i) will not contain material that would cause it to obtain a higher classification than the original issue, and
 - (ii) will not contain any advertisement that has been refused approval, and
 - (iii) will comply with any conditions imposed regarding its packaging, and
- I understand that the Board may require a written statement on these matters prior to granting a serial classification.

I have also attached as required under section 13 of the Act:

- the prescribed fee \$ **1080**
- please debit fee from balance of my existing classification account
- charge to this credit card number _____ Expiry date: _____
- Cardholder name: _____ Signature: _____

Step Five: Certification

I authorise the Classification Board to debit my, or the company's, account for the full value of the classification fee. I acknowledge that the Classification Board has the right to determine the actual fee for the application, which may be different to that estimated in this application.

I confirm that the information contained in the application form is not false or misleading in any way.

Signed: _____ (by/on behalf of the Applicant) **Date:** _____

Name: _____

Send application by post to:

The Director
Classification Board
**Locked Bag 3,
HAYMARKET NSW 1240**

Send application by courier to:

The Director
Classification Board
**Level 5, 23-33 Mary St
SURRY HILLS NSW 2010**

Telephone: (02) 9289 7100 Fax: (02) 9289 7199

Privacy Notice – Privacy Act 1988

The Attorney-General's Department is collecting personal information on this form to process an application for classification. This is authorised by s 13(2) of the *Classification (Publications, Films and Computer Games) Act 1995*.

If the personal information of the applicant and/or individual is not provided, the Department may not be able to process the application.

The Department places some or all of this information on the National Classification Database and gives some or all of this information to the Classification Board and, on review, to the Classification Review Board.

For more information about the Department's privacy practices, including how to access or correct your personal information or make a complaint, see the privacy policy at www.classification.gov.au or contact our Privacy Contact Officer:

Privacy Contact Officer
Attorney-General's Department
3-5 National Circuit
BARTON ACT 2600
Call: 02 6141 2660
Email: privacy@ag.gov.au