



Training registration form—trained content assessor

Course registration form / tax invoice

This completed form becomes a tax invoice on payment. Please retain a copy for your records.

Please email, post or fax completed form for registration to training@classification.gov.au.

Please complete one form per participant

Company name:

Participant's name:

Address:

Participant's email:

Phone:

Fax:

	Course Module	Duration	Date	Cost (including GST)
<input type="checkbox"/>	Trained Content Assessor (TCA)	7 hours		\$297
<input type="checkbox"/>	Refresher Trained Content Assessor (R-TCA)	2 hours		\$220
	TOTAL INCLUDING GST			\$



Payment details

Please note that payment must accompany registration.

I enclose a cheque payable to the Department of Communications and the Arts

☐

If you ticked above that you are enclosing a cheque, please add the amount on the cheque in \$ to two decimal points:

I wish the following credit card to be debited:

☐

If you ticked above that you wish your credit card to be debited, please add the amount to be debited in \$ to two decimal points:

Credit card number:

/ /

Name on card:

Expiry date:

/

Card type:

☐ VISA / ☐ MASTER / ☐ AMEX

Email receipts to:

Cardholder's signature:

I certify that the above details are correct and agree to the following cancellation policies:

- more than 14 days before the course, full refund or I may transfer the registration to a colleague
- less than 14 days before the course, no refund though I may transfer the registration to colleague
- if the course is cancelled by the Department, I may accept a full refund or I may choose to attend a course on another day.

Signed:

Dated:

Name—by on or behalf of the applicant:

Internal Use Only		
Date received / /		
Amount: \$	Cheque No:	Credit Card Receipt No:
Registration Reference No:	Completed Registration to BSS / /	Payment Confirmation Posted to Applicant: / /

Trained content assessor scheme

A number of industry assessor schemes operate under the National Classification Scheme. These schemes enable trained and authorised persons to assess the likely classification of certain unclassified material. Classification decisions remain the responsibility of the Classification Board.

Under this scheme, Trained Content Assessors assess the probable classification of content in accordance with Schedule 7 of the *Broadcasting Services Act 1992*. This may include films, computer games and/or eligible electronic publications.

According to the *Broadcasting Services Act 1992*, (the Broadcasting Services Act) a person must receive annual training approved by the Director of the Classification Board in order to make assessments. This training is conducted by the Classification Branch of the Department of Communications and the Arts.

Training courses are scheduled at regular intervals throughout the year.

Contact us:

Classification Branch
Locked Bag 3
Haymarket NSW 1240

Phone 02 9289 7100
Fax 02 9289 7101
Email: training@classification.gov.au

For more information on courses and assessor schemes, go to: www.classification.gov.au.

Training modules

Please note: these modules contain material that is of a confronting, sexually explicit or offensive nature. All participants must be 18 years or over to attend.

These training modules are suitable for all parties who develop and/or provide content for delivery over convergent platforms such as mobile phones and subscription internet portals. There is a module for new trainees and a refresher module for maintaining assessor status.

It is desirable that you familiarise yourself with the regulatory environment in which you operate before attending these courses. Please make sure that you have read the relevant legislation before attending the course.

The modules will not cover in detail any matters contained in the Broadcasting Services Act. Any queries about this should be directed to the ACMA (the Australian Communications and Media Authority).

Module content includes:

- an overview of the National Classification Scheme
- the meaning of the classification types
- classification legislation including the *Classification (Publications, Films and Computer Games Act) 1995*, Act, the National Classification Code and classification guidelines
- an update on current classification standards
- a practical assessment of films, computer games and publications content.

Trained Content Assessor (TCA)

This course trains participants in making assessments of the likely classification of films and computer games exceeding the M classification level, and electronic publications that exceed the Unrestricted classification. It also provides background information on the legislative, policy and procedural requirements of the Trained Content Assessor scheme.

Duration: 7 hours

Cost: \$297 including GST

Trained Content Assessor—Refresher (R-TCA)

This course is compulsory annually for Trained Content Assessors to maintain their status as assessors.

Duration: 2 hours

Cost: \$220 including GST

Notice under Information Privacy Principle 2 of the *Privacy Act 1988*

The Department is collecting personal information on this form to register and process payment for training under the relevant assessor scheme.

If the personal information of the individual concerned is not provided, the Department may not be able to process the registration.

The Department gives some or all of this information to the Classification Board.

For more information about the Department's privacy practices, including how to access or correct your personal information or make a complaint, see the privacy policy at www.classification.gov.au or contact our Privacy Officer within the Office of the General Counsel:

Privacy Officer
Office of the General Counsel
Department of Communications and the Arts
GPO Box 2154
CANBERRA ACT 2601
Email: ogc@communications.gov.au